

COMMUNITY FOUNDATION of SOUTHWEST KANSAS

GRANT AGREEMENT ~ 2015 ~ PLEASE READ CAREFULLY AND SIGN ~

The Community Foundation of Southwest Kansas (Foundation) requires that the grant recipient execute this funding agreement prior to the disbursement funds.

Grant recipients agree to:

- I. Use the name and/or logo of the Community Foundation of Southwest Kansas in connection with funded or partially funded projects that relate this grant award.
- II. Permit publication of the name of the organization receiving the grant in:
 - A. Newspapers, Facebook and other media
 - B. The Foundations Annual report and newsletters
 - C. Cooperate with the Foundation in other request involving public relations.
- III. Provide the Foundation with a progress report or update on the funded or partially funded project within nine months of receiving the grant. This report should include statistical information and the results or outcome of your project/program (Photographs are always appreciated.)
- IV. At no time shall funds from this grant be use to carry on propaganda or attempt to influence legislation within the meaning of IRS Code section 4945; or, influence the outcome of any specific public election; or, to carry on directly or indirectly any voter registration drive.
- V. All funds shall be used for charitable purposes; and, reasonable records of expenditures relating to this grant will be kept and made available upon request. Unused funds shall be returned to the Community Foundation.
- VI. The Community Foundation *request* the Foundation's logo is used in conjunction with your organization's **press releases, newsletters and other publications** that reference this grant. CFSK's logo is available upon request.
- VII. { The Community Foundation *request* the grant recipients prepare and present to the local newspaper a press release detailing the grant recipients program and acknowledging the funding or partial funding from the Foundation. Please forward newspaper clippings to the Foundation.
- VIII. Failure to abide by any or all the Grant Agreement terms, listed above, could result in disqualification for future grants and/or a request from the Foundation for the return of the granted funds.
- IX. Qualified nonprofit organizations need to attach the IRS determination letter.

_____	_____	_____
NAME OF THE ORGANIZATION	FEDERAL TAX I.D. NUMBER	
X _____	_____	
SIGNATURE OF AUTHORIZED AGENT	DATE	
X _____	_____	_____
PRINT AUTHORIZED AGENTS NAME	PRIMARY PHONE NUMBER	E-MAIL ADDRESS

Lighting the way for future generations

COMMUNITY FOUNDATION of SOUTHWEST KANSAS

2015 GRANT APPLICATION

Return completed form and requested attachments.
Please use this sheet as the cover page for your project proposal.

Date: _____

Requesting Organization: _____

Fed Tax I.D. #: _____ Year Incorporated: _____

Project Name: _____

Address: _____
(Street &/or P.O. Box, City, Zip)

Telephone: _____ E-mail: _____

Total Cost of the Project \$ _____ Amount Requested \$ _____

Contact Person for this project is: _____

- Attach a detailed budget for this project.
- Nonprofit organizations need to attach the IRS determination letter.
- Nonprofit organizations attach a copy of IRS form 990 and attach the most recent financial statement.
- Summary of the proposed project. Please note the desired outcome of your project. Use attached pages if so desired (maximum of 400 words).
- Briefly describe how you will make public announcement(s) or garner publicity for the award of this grant.
- Past CFSK grant recipients should attach press releases or other public announcements of past grant awards.
- Grant Applications are due no later than 10/01/15.
- Please do not staple, use paper clips. Do not put material in a presentation folder or binder. Applications must be photo-copy ready.
- The grant application form is designed to be photo-copied, feel free to do so.
- Call if you have questions, 620-225-0959

APPLYING ORGANIZATION'S SIGNATURE IS REQUIRED

X _____
Managing Director's signature

X _____
Board Chair's signature

Please Print Name

Please Print Name



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